

**Executive Board Meeting (COVID-19)**  
**March 18, 2020**

Boyle, Michael / P  
Eisner, Peter / A  
Holdridge, Kim / P  
Tillis, Barry / P  
Whalen, Matt / P

Cox, Paul / P  
Flanagan, Paul / P  
Kutas, Michael / P  
Vanciel, Steve / P

Cunningham, David / P  
Gillespie, Gil / A  
James, Serena / P  
Vaughn, Kim / P  
Wilson, Sean / P

International Representative David Garretson was on the call.

President Cox presiding, this meeting was called to order at 9:30AM via Zoom conference call.

Secretary/Treasurer Holdridge recorded the minutes.

Welcome and Introductions

Business Representative Wilson gave a verbal report.

New Business

- **Dues & Hiring Hall Fee(s)**  
*Waiving Late fee(s) for 1<sup>st</sup> and 2<sup>nd</sup> Quarter Dues*  
*Waiving Late fee(s) for 1<sup>st</sup> and 2<sup>nd</sup> Quarter Hiring Hall fees*
- **General Membership Meeting**  
*Suspend General Membership Meeting until the quarantine is lifted for groups of fifty (50) or less*
- **Future Executive Board Planning**  
*Continue to meet via Conference Call until quarantine is lifted for groups of ten (10) and allow Executive Board members to attend via conference call.*
- **Reduced Office Staff Operation**  
*Pay the following positions: Business Representative, Secretary/Treasurer, Dispatch, Assistant Business Agent(s), Staff Assistant through March 31<sup>st</sup>.*

All business concluded this meeting adjourned.

Respectfully submitted,  
Kimberly A. Holdridge  
**Secretary/Treasurer**